

HOUSEKEEPING RULES

WARSAW INTERNATIONAL BOOK FAIR
MAY 15–18, 2025

1. The following definitions apply:
 - a. **Fair** – Warsaw International Book Fair; venue: the Palace of Culture and Science, Parade Sq. and The Museum of Modern Art in Warsaw; dates: May 15–18, 2025.
 - b. **Organizer** – History and Culture Foundation, with registered office at KoZIA 3/5, unit 31, 00–070 Warszawa; KRS registration number: 0000200140, registered by the District Court for the capital city of Warsaw in Warsaw, XII Commercial Division of the National Court Register; NIP:5272429990, REGON:015695186.
 - c. **Rules** – these Housekeeping Rules.
 - d. **Premises** – the area with exhibition stands and Stages/Halls.
 - e. **Stage/Hall** – a space designated for Fair events.
 - f. **Event** – Visitors meeting the creator, other meetings pre-approved by the Organizer as part of the Fair.
 - g. **Exhibitor** – an entity authorized by the Organizer to arrange exhibition stand to display and sell publications.
 - h. **Visitor** – anyone who is on the Premises.
 - i. **Minor Visitor** – a Visitor under 13 years of age.
2. The Fair is free and open to the public, subject to compliance with the Rules.
3. Opening hours for all Visitors:
May 15 (Thursday): 10:00 am – 6:00 pm
May 16 (Friday): 10:00 am – 7:00 pm
May 17 (Saturday): 10:00 am – 7:00 pm
May 18 (Sunday): 10:00 am – 5:00 pm
4. Admission to the Premises and participation in the Fair are authorized subject to the following conditions:
 - a. Visitors must acquaint themselves with the Rules and make sure to accept and follow the Rules, with the caveat that if a Visitor enters the Premises, it is implied that they have accepted the Rules;
 - b. Instructions of those in charge of the Fair, including stewards and security staff, must be followed;
 - c. A Minor Visitor must be accompanied by an Adult Visitor at all times.
5. The following principles apply to Events (meetings with creators):
 - a. It is forbidden to bring seats (hiking chairs, blankets, travel mats) to Events, Visitors must take seats as instructed by the Organizer;
 - b. Chairs must not be rearranged;
 - c. Due to a limited number of seats, seats are available on a ‘first come-first served’ basis.
6. During the Fair, all Visitors must:
 - a. Comply with public safety and law and order regulations;
 - b. Respect public property and greenery, keep the Premises clean;
 - c. Make sure not to expose other Visitors or third parties to safety hazard.

7. Anyone who is intoxicated or under the influence of intoxicating substance or disrupts the Fair or whose behaviour may put a third party in danger or is not acceptable in public will be removed from the Fair by the security staff or Organizer's agents.
8. Any behaviour that instigates aggression or extremist ideological and political views, supports such views or violates laws and regulations will be countered with a firm objection of the Organizer, and those who demonstrate such behaviour may be removed from the Fair.
9. During the Fair and on the Premises, it is forbidden to:
 - a. Peddle, i.e., sell products or deliver services, catering included, other than those offered or pre-approved by the Organizer;
 - b. Distribute and hand out promotional materials, including flyers, posters and other information carriers, other than those distributed by the Organizer and Exhibitors;
 - c. Engage in any political or religious agitation or demonstrations, protests and other forms of public display of views;
 - d. Display books, recordings, audio-video material, photos, emblems and other items on any devices or media that spread hatred or misinformation, contain dangerous or illicit content or attack a third party, their faith and beliefs;
 - e. Bring or carry weapons, fire hazard material, explosives, pyrotechnic products or other hazardous items, alcoholic beverages, intoxicating substances, psychotropic substances or other similar agents and substances. The decision whether an item is hazardous is always made by the security staff or Organizer's agents;
 - f. Use intoxicating substances, psychotropic substances or other similar agents and substances;
 - g. Consume alcohol;
 - h. Cross the guardrails;
 - i. Enter the Stage.
10. The Organizer is not responsible for any valuables left on the Premises.
11. The Organizer is the controller of Visitors' personal data.
12. The Visitor understands that they participate in a public event and it is implied that as they enter the Premises and visit the Fair they give their consent for recording, dissemination and other use of their images or statements registered during the Fair in a visual or audio-visual format in connection with photo documentation, a documentary film, an interview or a report from the Fair prepared for statutory, documentary, marketing and promotional or advertising purposes related to the Fair and other events held by the Organizer, and also in order to promote or advertise the Organizer and the Exhibitors.
13. Visitors' personal data is processed on the grounds of legitimate interest of the Organizer, which corresponds to the above-mentioned purposes (Article 6 (1) (f) of the Regulation of the European Parliament and of the Council (EU) 2016/679 of April 27, 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) (GDPR).
14. Non-compliance with these Rules will result in the immediate removal of the Visitor from the Fair at their own cost and expense.

15. All liability for participation in the Fair rests with the Visitor. To the fullest extent permitted by law, Organizer's liability towards the Visitors in connection with any damages resulting from Visitors' participation in the Fair is exempted.
16. Those in charge of the Fair or the security staff may, at all times and without a cause, deny a Visitor the right to visit the Fair, demand that the Visitor leaves the Premises or, if the Visitor fails to comply, have the Visitor removed from the Premises. The ban may apply, *inter alia*, when the Visitor puts themselves or a third party in danger or fails to comply with these Rules or instructions of those in charge of the Fair.
17. All rights to the name and logo of the Fair are held by the Organizer.
18. The Rules are posted on the Organizer's website <https://targikszkiwarszawa.pl/> and are also available on the Premises.
19. The organizer reserves the right to reschedule or cancel the Fair due to weather conditions or epidemiological restrictions.
20. The organizer reserves the right to revise and amend the Rules.